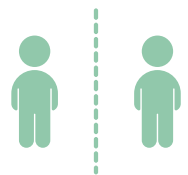


UNIVERSAL COVIDSAFE REQUIREMENTS FOR VICTORIA



Implement a COVID Safe Plan unless you have fewer than 5 employees at each workplace*.



Limit capacity to one person per 4 square meters, and display signage advertising maximum capacity.



Issue Permitted Worker Permits to employees who cannot work from home.



Restrict employees to working at one workplace unless an exemption applies.



Keep records of all employees and visitors present in the workplace for longer than 15 minutes.



Regularly clean your facilities and shared spaces with disinfectant.



Report confirmed cases of COVID-19 in the workplace to the Department of Health and Human Services and WorkSafe Victoria.

For a full list of restrictions in Victoria, visit:

<https://www.business.vic.gov.au/disputes-disasters-and-succession-planning/covid-safe-business/covid-safe-plan-faqs>

*Please note, some industries are required to implement a High Risk COVID Safe Plan that contain additional restrictions.